



One Olde Half Day Road  
Lincolnshire, IL 60069  
[www.village.lincolnshire.il.us](http://www.village.lincolnshire.il.us)



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**MINUTES  
REGULAR VILLAGE BOARD MEETING  
Monday, December 9, 2013**

Present:

Mayor Blomberg  
Trustee Feldman  
Trustee McDonough  
~~Trustee McAllister~~  
~~Village Treasurer Curtis~~  
Village Manager Burke  
Finance Director Peterson

Trustee Brandt  
Trustee Grujanac  
Trustee Servi  
Village Clerk Mastandrea  
Village Attorney Simon  
Chief of Police Kinsey  
Director of Community Development  
McNellis

**ROLL CALL**

Mayor Blomberg called the meeting to order at 7:00 p.m. and Village Clerk Mastandrea called the Roll.

**2.1 Approval of the November 25, 2013 Regular Village Board Meeting Minutes**

Trustee McDonough moved and Trustee Brandt seconded the motion to approve the minutes of the Regular Village Board Meeting of November 25, 2013 as presented. The roll call vote was as follows: AYES: Trustees McDonough, Servi, Brandt and Grujanac. NAYS: None. ABSENT: Trustee McAllister. ABSTAIN: Trustee Feldman. The Mayor declared the motion carried.

**3.0 REPORTS OF OFFICERS**

**3.1 Mayor's Report**

Mayor Blomberg read and presented the Proclamation honoring Bob and Pat Gregory. Mayor Blomberg noted the same proclamation had formally been presented at the November 25, 2013 Regular Village Board Meeting; however, Mr. and Mrs. Gregory were unable to attend that meeting. Mayor Blomberg thanked the Gregorys' for their years of dedicated volunteer service to the Village of Lincolnshire.

Bob Gregory thanked the Mayor and Board for the honor presented.

**3.2 Village Clerk's Report - None**

3.3 Village Treasurer's Report - None

3.4 Manager's Report - None

**4.0 PAYMENT OF BILLS**

**4.1 Bills Presented for Payment on December 9, 2013 in the amount of \$1,776,423.05.**

Finance Director Peterson provided a summary of the December 9, 2013 bills prelist presented for payment with the total being \$1,776,423.05. The total amount is based on \$266,700 for the General Fund, \$4,700 for Water & Sewer Operations, \$400 for Retirement Fund, \$4,600 for Water & Sewer Improvements, \$100 for Fraud, Alcohol and Drug Enforcement, \$28,900 for Vehicle Maintenance, \$1,469,100 for TIF Fund and \$2,100 for E-911 Fund. Finance Director Peterson noted the TIF amount includes the loan payoff.

Trustee McDonough moved and Trustee Brandt seconded the motion to approve the bills prelist as presented. The roll call vote was as follows: AYES: Trustees Grujanac, Brandt, McDonough, Feldman and Servi. NAYS: None. ABSENT: Trustee McAllister. ABSTAIN: None. The Mayor declared the motion carried.

**5.0 CITIZENS WISHING TO ADDRESS THE BOARD (on agenda items only)**

**6.0 PETITIONS AND COMMUNICATIONS**

**7.0 CONSENT AGENDA**

**7.1 Approval of an Ordinance dissolving the Lincolnshire Redevelopment Project Area Tax Increment Finance District (Village of Lincolnshire)**

**7.2 Approval of the 2014 Village of Lincolnshire Calendar and Meeting Schedule (Village of Lincolnshire)**

**7.3 Approval of a Supplemental Appropriation Ordinance of the Village of Lincolnshire, Illinois for the Fiscal Year Beginning January 1, 2013 and Ending December 31, 2013 (Village of Lincolnshire)**

**7.4 Approval of the Fiscal Year 2014 Budget**

Village Manager Burke noted the budget is presented as discussed at the November 25, 2013 Committee of the Whole Meeting with two changes. One being the receipt for the sale of land for the downtown parcel is reflected in the General Capital Fund to repay the debt created by the closing out of the TIF Fund and repayment of the existing debt in the TIF Fund. The other

change is the Service Agreement list now includes insurance quotes from Illinois Public Risk Fund for Workers Compensation.

**7.5 Approval of an Ordinance Levying Taxes for Corporate Purposes of the Village of Lincolnshire, Lake County, Illinois for the Fiscal Year Beginning the first day of January, 2014 and Ending December 31, 2014 (Village of Lincolnshire)**

**7.6 Approval of an Ordinance Abating the Tax Heretofore Levied for the Year 2013 to Pay Debt Service on Several of the Notes of the Village of Lincolnshire, Lake County Illinois (Village of Lincolnshire)**

**7.7 Approval of an Ordinance Abating and Reducing Certain Taxes Heretofore Levied to Pay Debt Service on SSA Bonds of the Village of Lincolnshire, Lake County, Illinois (Sedgebrook Special Service Area Number 1 Special Tax Bonds)**

**7.8 Approval of an Ordinance Abating Certain Taxes Heretofore Levied for the Westminster Way Transportation Special Service Area Number 1A (Village of Lincolnshire)**

**7.9 Approval of Professional Service Agreements for Fiscal Year 2014**

Village Attorney Simon noted this Professional Service Agreements list has been made available for more than forty-eight hours along with the Agenda meeting; the appropriate period of time for public notification. Village Manager Burke noted the list has also been available in the draft budget online and at the library since October 10, 2013

**7.10 Approval of an Ordinance Amending Chapter 15 of Title 1 - Comprehensive Fee Schedule of the Lincolnshire Village Code Related to the Establishment of Fees and Charges for Service (Water and Sewer Connection Charges and Rates) (Village of Lincolnshire)**

**7.11 Approval of the Creation of Management Analyst position. (Village of Lincolnshire)**

**7.12 Approval of an Agreement Pertaining to the Regulation of Traffic and Parking on Inland Real Estate Property**

**7.13 Approval of the Use of Village Streets by the District 103 Parent-Teacher Organization for a 5K Walk/Run to be held on May 17, 2014 (Village of Lincolnshire)**

Trustee Grujanac moved and Trustee Brandt seconded the motion to approve the Consent Agenda. The roll call vote was as follows: AYES: Trustees Grujanac, Servi, Feldman, McDonough and Brandt. NAYS: None. ABSENT:

Trustee McAllister. ABSTAIN: None. The Mayor declared the motion carried.

## **8.0 ITEMS OF GENERAL BUSINESS**

### 8.1 Planning, Zoning & Land Use

### 8.2 Finance and Administration

#### **8.21 Consideration and Discussion to Authorize Village Manager to Sign Service Agreement with Paylocity Corp for Payroll Services.**

Finance Director Peterson reviewed the proposal for the Paylocity payroll processing services. Staff recommends waiving the first reading and approving said agreement.

Trustee McDonough moved and Trustee Feldman seconded waiving the first reading to Authorize Village Manager to Sign Service Agreement with Paylocity Corp for Payroll Services. The roll call vote was as follows: AYES: Trustees Grujanac, Servi, Feldman, McDonough and Brandt. NAYS: None. ABSENT: Trustee McAllister. ABSTAIN: None. The Mayor declared the first reading waived.

Trustee Feldman moved and Trustee Brandt seconded the motion to Authorize Village Manager to Sign Service Agreement with Paylocity Corp for Payroll Services. The roll call vote was as follows: AYES: Trustees Grujanac, Servi, Feldman, McDonough and Brandt. NAYS: None. ABSENT: Trustee McAllister. ABSTAIN: None. The Mayor declared the motion carried.

### 8.3 Public Works

### 8.4 Police

## **9.0 REPORTS OF SPECIAL COMMITTEES**

## **10.0 UNFINISHED BUSINESS**

## **11.0 NEW BUSINESS**

## **12.0 EXECUTIVE SESSION**

## **13.0 ADJOURNMENT**

Trustee McDonough moved and Trustee Servi seconded the motion to adjourn. The voice vote was unanimous and the Mayor Blomberg declared the meeting adjourned at 7:14 p.m.

Respectfully submitted,  
**VILLAGE OF LINCOLNSHIRE**

Barbara Mastandrea  
Village Clerk

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